**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**May 22, 2014**

**1pm – 2:45pm**

**In Attendance:**

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| Nabil Haddad, CDOT Innovative ContractingDavid Brown, Parsons – formerly DelcanWayne Pittman, CDOT R2Jim Moody, CCACory Kindle, CDOT R5 (phone)Ben Acimovic, CDOT R1Tom Howel, KiewitBrian Bellfi, CH2M HillMatthew Cirulli, AE Comm- Bridge Enterprise | Chris Harper, CU (phone)Jeff Seiders, RKI/AustinTim Maloney, KraemerRichard Zamora, CDOT Don Garcia, CDOT Region 2 David Watt, CDOT Region 2 Jennifer Billings, CDOT Region 2 Saeed Saeb, RockSolFrank Kinder, CDOT  |

**Summary of Discussions**

1. **Introductions**
2. **Subcommittee Updates:**
* CMGC Subcommittee update (Nabil H & Ben A):
	+ CMGC Subcommittee meeting – An Industry Relations CMGC and Best Practices CMGC delivery method meetings to take place June 9th (IR – morning and BP (Internal CDOT, FHWA and interested LA) – afternoon.
	+ Jim Moody to send invite to those companies that have proposing on CMGC projects.
	+ Templates for the RFP Solicitations are being finalized to assist Regions on consistency and to make the process flow as best as possible.
	+ CDOT will be posting Score Cards and Bid Tabs at two locations (Bid Site and Innovative Contracting web sites.
	+ Nabil H. Selection Matrix to be posted by which phase.
		- Responses to Last Major revision of Selection Matrix due May 30 Q&A.
		- Removed redundancies and flows better
		- Unique capabilities and game changer options need to be considered
		- Goal to have Selection Matrix revised by July.
	+ CCA requested that training with the process continues and that it remain fair and open process as possible.

* CMGC Subcommittee - Best Practices Offshoot Committee
	+ Tammy Maurer will be the lead for this effort
		- Golden, C & C Denver, Castle Rock Invited with internal CDOT and FHWA.
		- Other agencies interested in CMGC will be invited.
		- Discussing various ideas and concerns
		- CCA met w/RTD discussed the selection process.
		- Several projects went through project delivery selection type matrix
		- CCA is hopeful that the matrix will be applied similarly across the Regions.
	+ Maine DOT did Emergency CMGC in 5 days.
	+ To continue to Innovate, a subcommittee needs to work on emergency CMGC selection process.

* Quality Programs Subcommittee update (Don G):
	+ Don will be retiring and recommended that Scott Dalton & Wayne Pittman to take on this endeavor.
	+ Need to get quality method in writing and not lose a lot of great ideas.
	+ FHWA and CDOT would like a member from materials in this subcommittee.
	+ Need to determine deliverables for subcommittee.
	+ David Brown recommended that NCHRP – 1083 would have good guidance
	+ Environmental Subcommittee or working group recommended
		- In July invite Scott Epstein, CDOT Env. HQ Staff and Randy Jensen
		- Issues related to Environmental on GMGC Projects
		- Don G. Need consistency through out Regions
		- Near clear process on how to clear D/B, CMGC, etc. projects. Check with R-w Env. Mgr
		- Contractors need clarification on responsibilities/risks related to Env.
		- Possibly have Lesson Learned with R-2 on the D/B Projects.
		- Possibly have FHWA bring Lessons/Learned from other states training
		- Need consistency across the Regions on how to apply
* CM/GC Manual update (Nabil H. and Ben A.):
	+ - Wilson and Company/Chris Hopkins is working on the draft manual, which is intended to be a Procedural Manual
		- Chapters 1 – 4 done, Chapter 5 (last chapter) almost complete.
		- Early June the manual will be out for 2 week review.
		- Finalize comments by end of June.
		- Beginning of July anticipate adoption.
		- Goal is to have templates for process in ProjectWise for ease and consistency.
		- Super Users within each Region are being sought to assist project teams.
* A+B Discussion (Jim M.)
	+ - Project Delivery Selection Matrix – will probably address
		- A revised selection matrix for procurement comes out in June
* Misc. / Open Discussion / Future Innovative Contracting topics:
	+ - David Brown – This group needs to be looking forward and keep innovation a a part of Project Delivery
		- Railroad worth while
			* Tackle communication w/Railroad
			* COSMIX the RR allowed approval consultant to be part of the team, such that structural approval was seamless – need to continue the positive outcome it allowed for the project
			* Invite to further the discussion
		- D/B purchasing ROW get rules and Process in place
			* Ron Dickie – needs to be on this group related to RR
		- Lessons Learned / Best Practices on comparing the delivery practices
		- Forensic Analysis requirement of the project team at the end of the project to compare project delivered, cost, schedule, methods to the original matrix.
		- Possibly invite P3 member to sit in for knowledge transfer
		- Alliance Method
	+ Progressive D/B At some point it might be valuable to see what lessons can be learned from comparing urban interchange projects / delivery methods, such as Havana (DB) vs Arapahoe (CMGC) vs Santa Fe (DBB)
		- Need to reach out by phone and discuss rating method for the diverse group of CMGC for Project Management award
		- D/B Incremental encumbrance – any consistency difference from Special Provisions and Book 2. Kathy Young and John Vetterling need to rectify.

Next Meeting July 24, 2014 1pm – 2:45pm, CDOT Bridge Conference Room.

Attachment 1 – Meeting Agenda

**MEETING AGENDA**

Innovative Contracting Advisory Committee (ICAC)

May 22, 2014, 1 PM – 2:45 PM

CDOT HQ Bridge Conference Room

* Subcommittee Updates:
* CMGC subcommittees update:
	+ Two CM/GC Sub-Committees:
		- Industry Relations (Ben Acimovic)
		- Best Practices- Internal to CDOT (Tammy Maurer)
* Quality Programs subcommittee update: Don Garcia/David Brown

- CM/GC Manual update: Mark Scholfield

- Project Delivery Selection Matrix suggested changes/fine-tuning Sub-committee?

- A+B Discussion (Jim Moody)

* Miscellaneous/Open Discussions
* Next Meeting: July 24, 2014 , 1 pm – 2:45 pm, CDOT HQ Bridge Room 107B

Future Innovative Contracting topics (not prioritized):

* + Celebrating Successes (Awards, Public Information, Outreach, Sharing Lessons Learned, etc…)
	+ Setting Goals White Paper Workshop
	+ Local Agency and other stakeholder involvement and training on Innovative Contracting Projects (Major Utilities, Railroads, etc…)
	+ Staffing Requirements for Innovative Contracting Projects